#### MISSOURI DEPARTMENT OF REVENUE JEFFERSON CITY, MO 65105-2800

Please place this label in the address area of your claim.
Do not use this label if it is incorrect.

PRSRT STD U.S. POSTAGE PAID Missouri Dept. of Revenue

# MISSOURI

#### 2007 MISSOURI PROPERTY TAX CREDIT CLAIM

# THINGS YOU MUST HAVE TO GET YOUR CREDIT:

You or your preparer will need the following items (as they apply to you) before you can file your claim:

- Form SSA-1099 (Statement from the Social Security Administration indicating the amount of your and/or your minor children's social security benefits),
- All Forms 1099(s) and W-2(s) (All documents that verify income were received),
- All forms and/or statements that verify the amount received by you and/or your minor children from: public assistance, SSI, child support, Employment Security 1099 (if applicable), and Temporary Assistance payments (TA and/or TANF),
- Verification of your 100 percent disability (SSI, SSA, VA benefits letter, etc.),
- All 2007 PAID real estate tax receipt(s), and
- A statement from your landlord or rent receipt(s), along with your landlord's name, address, and telephone number.

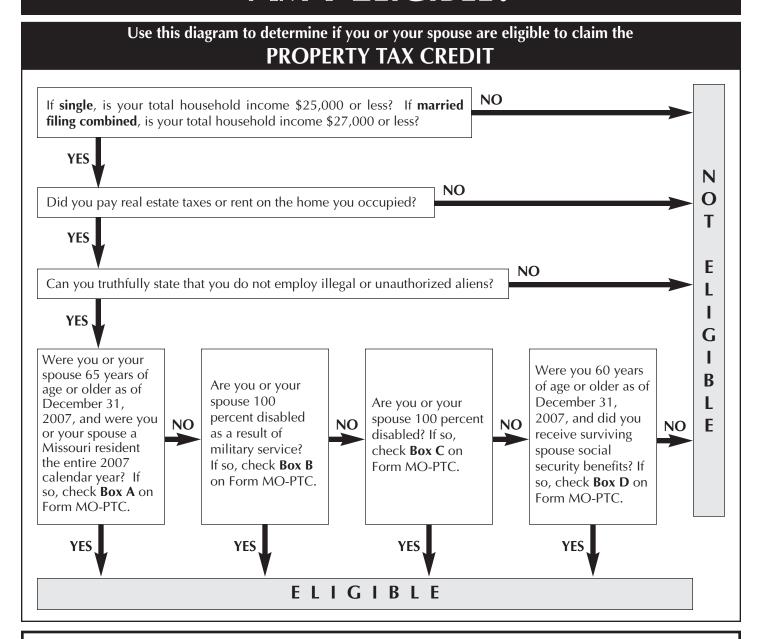
See page 2 for more information regarding the Homestead Preservation Credit.

You cannot file Form MO-PTC if you file Form MO-1040 or Form MO-1040P.

See Page 8 for more information.



#### AM I ELIGIBLE?



#### **Homestead Preservation Credit (HPC)**

The department administers two real estate tax assistance programs for qualified senior citizens and 100 percent disabled individuals, the Missouri Property Tax Credit Claim (MO-PTC) and the Homestead Preservation Credit (HPC). If you own and occupy your home but your income restricts you from qualifying for the MO-PTC, you may be eligible for the HPC. You can only receive **ONE** of the credits. You should determine which tax credit program is more beneficial to you. For more information regarding the HPC, contact (573) 751-3505 or access **www.dor.mo.gov/tax/personal/homestead**.

**2-D Barcode Returns**—If you plan on filing a paper return, you should consider 2-D barcode filing. The software encodes all your tax information into a 2-D barcode, which allows your return to be



processed in a fraction of the time it takes to process a traditional paper return. If you use software to prepare your return, check our web site for approved 2-D barcode software companies. Also, check out the department's fill-in forms that calculate and have a 2-D barcode. ALL 2-D barcode returns should be mailed to: **Department of Revenue, P.O. Box 3385, Jefferson City, MO 65105-3385**.

#### What's Inside?

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#### Do I Have the Correct Tax Book?

You **MAY USE** this tax book to file your 2007 Form MO-PTC, Property Tax Credit Claim if you meet the eligibility requirements on page 2 and are not required to file an individual income tax return.

You **cannot use this book** if you were required to file a federal return and you were a:

- Resident of Missouri and you had Missouri adjusted gross income of \$1,200 or more;
- Nonresident of Missouri and had income of \$600 or more from Missouri sources; or
- Resident or nonresident with Missouri withholding and you want to file an individual income tax return to claim a refund of your withholding.

If you meet any of the above qualifications, you **cannot** file the Form MO-PTC. You must file a Missouri income tax return and attach Form MO-PTS if you qualify for a property tax credit. See information in the next column to obtain the correct form (Form MO-1040 or Form MO-1040P) to file and claim your Property Tax Credit.

**Exception:** You are not required to file a Missouri income tax return if your standard deduction plus your personal exemption meet or exceed your Missouri adjusted gross income.

If you are a nonresident alien, access our web site at www.dor.mo.gov/tax for information.

#### **Helpful Hint**

If you anticipate receiving any 1099 or W-2 income, please wait to file this claim until all statements are received. Filing too early may result in a balance due.

#### **To Obtain Forms**

- Access www.dor.mo.gov/tax.
- Call (800) 877-6881.
- Visit Department of Revenue Tax Assistance Centers (page 16).
- Call the Forms-by-Fax System at (573) 751-4800 from your **fax machine handset**. The system will take you through the steps to fax a copy of the forms you need.
- Write the Department of Revenue, Customer Services Division, P.O. Box 3022, Jefferson City, MO 65105-3022.
- TDD: (800) 735-2966 or fax (573) 526-1881.

### \*\*IMPORTANT FILING INFORMATION\*\*

This information is for guidance only and does not state the complete law.

#### When To File Claim

The 2007 Form MO-PTC is due April 15, 2008, but you may file up to three years from the due date and still receive your credit.

#### Where to Mail Claim

Mail your completed Form MO-PTC and all attachments to:

Department of Revenue P.O. Box 2800 Jefferson City, MO 65105-2800.

#### **Filing for Deceased Individuals**

If an individual passed away in 2007, a claim may be filed by the surviving spouse if the filing status is "married filing combined" and all other qualifications are met. If there is no surviving spouse, the estate may file the claim.

A copy of the death certificate must be attached and if the check is to be issued in another name, a Federal Form 1310 must also accompany the claim. To obtain Federal Form 1310, access www.irs.gov/formspubs.

#### **Dollars and Cents**

Rounding is required on your Form MO-PTC. Zeros have been placed in the cents column on your return. For 1 cent through 49 cents, round down to the previous whole dollar amount. For 50 cents through 99 cents, round up to the next whole dollar amount.

Example: Round \$32.49 down to \$32.00 Round \$32.50 up to \$33.00

#### Fill-in Forms that Calculate

Access our web site at www.dor.mo.gov/tax to enter your tax information, and let us do the math for you. No calculation errors means faster processing. Just print, sign, and mail the claim with required supporting documents.

#### **Address Change**

If you move after filing your return, notify both the post office serving your old address and the **Department of Revenue** of your address change. Address change requests should be mailed to: **Department of Revenue, P.O. Box 2200, Jefferson City, MO 65105-2200.** This will help forward any refund check or correspondence to your new address.

#### **Missouri Return Inquiry**

To check the status of your **current year return** 24 hours a day, please visit the department's web site: **www.dor.mo.gov/tax** or call our automated individual income tax inquiry line toll free at (866) 433-7259. To obtain the status of your return, you must know the following information: 1) the first social security number on the return; 2) the filing status shown on your return; and 3) the exact amount of the refund or balance due in whole dollars.

#### **Taxpayer Bill of Rights**

To obtain a copy of the *Taxpayer Bill of Rights*, you can access the department's web site at **www.dor.mo.gov/tax/personal/pubs.htm** or call (800) 877-6881.

#### **FORM MO-PTC**

# Information to Complete Form MO-PTC

#### Name, Address, Etc.

If all the information on the label is correct, attach the label to the Form MO-PTC and print or type your social security number(s), birthdate(s), and telephone number in the spaces provided.

If you did not receive a book with a peel-off label or if the label is incorrect, print or type your name(s), address, social security number(s), birthdate(s), and telephone number in the spaces provided. If you or your spouse do not have a social security number, enter "none" in the appropriate space(s). If married, enter both birthdates, even if your spouse died during the calendar year. Only check the deceased box if death occurred in 2007. Do not check the box if the claimant was deceased before calendar year 2007.

Check the amended claim box if you are filing an amended claim. Complete the entire claim using the corrected figures.

#### **Helpful Hints**

- Please use the social security number of the person filing the claim.
- Do not use Form MO-PTC if you need to file an individual income tax return (Form MO-1040 or Form MO-1040P.) See page 3.

#### **Q**UALIFICATIONS

Check the applicable box to indicate under which qualification you are filing the Form MO-PTC. See the "Am I Eligible" chart on page 2. You must check a qualification box to be eligible for the credit. Check **only** one box. **Attach the appropriate documentation to verify your qualification.** (The required documentation is listed behind each qualification on Form MO-PTC.)

#### FILING STATUS

Check your filing status. You can check "married — living separate for entire year" only if you and your spouse did not at any time during the year live in the same residence.

Note: If you lived at different addresses for the entire year, you may file a separate claim. You cannot take the \$2,000 deduction on Line 7 if you checked "married—living separate for entire year," as your filing status, and you are filing a separate claim. (Example: One spouse lives in a nursing or residential care facility while the other spouse remains in the home the entire year.)

#### **Helpful Hint**

If you are legally married and lived together at any time during the year, you must file married filing combined and include all household income.

#### **HOUSEHOLD INCOME**

Household income is **all income** received by a claimant, spouse, and/or minor children (**taxable** or **nontaxable**) and includes all income from sources listed on Lines 1 through 5 of Form MO-PTC.

# LINE 1 — SOCIAL SECURITY BENEFITS

Enter the amount of social security benefits received by you and/or your minor children before any deductions and/or amount of social security equivalent railroad retirement benefits. Attach a copy of Form SSA-1099(s) and/or Form RRB-1099(s).

Lump sum distributions must be claimed in the year in which they were received.

	SOCIAL SECURITY BENEFIT SE SIDE FOR MORE INFOR		N IN BOX 5 MAY BE TAXABLE INCOME.
Box 1. Name		Box 2. E	Beneficiary's Social Security Number
BETTY TAXPAYER		555	-66-7777
Box 3. Benefits Paid in 2007	Box 4. Benefits Repaid to SSA	in 2007	Box 5. Net Benefits for 2007 (Box 3 minus Box 4)
*\$8,400.00	NONE		\$8,400.00
DESCRIPTION OF AM	OUNT IN BOX 3	D	ESCRIPTION OF AMOUNT IN BOX 4
Paid by check or direct deposit	\$7,800.00		NONE
Medicare premiums deducted from yo	ur benefit \$600.00		
Total Additions	\$8,400.00		
Benefits for 2007	\$8,400.00		
		Box 6. \	/oluntary Federal Income Tax Withheld
		5500	Address TY TAXPAYER TAXES LANE TOWN, MO 55555-5555
*Includes: \$12.00 Paid in 2007 for 20	906		Claim Number (Use this number if you need to contact SSA 6-7777

#### **Helpful Hints**

- Wait to file your claim until you get your SSA-1099. This is not the statement indicating what your benefits will be, but it is the actual Form SSA-1099 received in January, 2008 that states what your benefits were for the entire 2007 year. See diagram on this page.
- If you are receiving railroad retirement benefits, you should receive two Form RRB-1099s. One Form RRB-1099-R shows annuities and pensions and the other is your social security equivalent railroad retirement benefits. Include the amount from Form RRB-1099 that states social security equivalent (usually Tier I benefits) on Line 1.

#### Line 2 — Wages, Pensions, Annuities, Dividends, Interest, Rental Income, or Other Income

Include the amount of **all** wages, pensions, annuities, dividends, interest income, rental income, or other income. Do not include excludable costs of pensions or annuities. (These are usually the employee's contribution to a retirement program—listed separately on Form 1099-R.) **Attach Forms W-2(s), 1099(s), 1099-R(s), 1099-DIV, 1099-INT, 1099-MISC, etc.** If grants or long-term care benefits are made payable to the nursing facility, do not include as income or rent. If you have **any** negative income, you cannot use this form.

# LINE 3 — RAILROAD RETIREMENT BENEFITS

Enter the gross distribution amount of railroad retirement benefits (not included in Line 1) before any deductions. This is the amount of annuities and pensions received, **not** your social security equivalent benefits. **Attach Form RRB/1099-R (Tier II).** 

#### LINE 4 — VETERAN BENEFITS

Include your veteran payments and benefits. Veteran payments and benefits include education or training allowances, disability compensation, grants, and insurance proceeds.

**Exceptions:** If you are 100 percent disabled as a result of military service, you are not required to include your veteran payments and benefits. You must attach a letter from the Veterans Administration

that states you are 100 percent disabled as a result of military service. To request a copy of the letter call the Veterans Administration at (800) 827-1000.

If you are a surviving spouse and your spouse was 100 percent disabled as a result of military service, all the veteran payments and benefits must be included.

#### LINE 5 — PUBLIC ASSISTANCE

Include the amount of public assistance, supplemental security income (SSI), child support, unemployment compensation, and Temporary Assistance payments received by you and/or your minor children. Temporary Assistance payments include Temporary Assistance for Needy Families (TANF) payments. In Missouri, the program is referred to as Temporary Assistance (TA). This includes any governmental cash received. Do not include the value of commodity foods, food stamps, or heating and cooling assistance. Attach a copy of Form SSA-1099(s), a letter from the Social Security Administration and/or Social Services that includes the total amount of assistance received and Employment Security 1099, if applicable.

#### **Helpful Hints**

- Supplemental security income (SSI) is paid by the Social Security Administration. You have to request an SSI form indicating total benefits received from your local social security office. The form should be stamped or signed by the Social Security Administration. If you have minor children who receive SSI benefits, the children do not qualify for a credit. However, if you qualify for a credit you must include the children's SSI benefits on Line 5.
- If you receive temporary assistance from the Children's Division (CD) or the Family Support Division (FSD), you must include all cash benefits received for your entire household. The Department of Revenue verifies this information and failure to include total benefits may delay your refund.

#### REAL ESTATE TAX/ RENT PAID

**NOTE:** Before you complete this section, you need to make sure **all** the income (including assistance) you received is reported on Form MO-PTC, Lines 1–5. **If** you don't report income and include all documentation, your refund will be delayed or denied.

#### LINE 9 — OWN YOUR HOME

If you owned and occupied your home, include the amount of real estate tax you paid. **Do not include special assessments (sewer lateral), penalties, service charges, and interest listed on your tax receipt.** You can only claim the taxes on your **primary** residence that you occupy. Secondary homes don't apply.

#### **Helpful Hint**

Real estate tax paid for a **prior year cannot** be claimed on this form. To claim real estate taxes for a prior year, you must file a claim for that year.

If you submit more than one receipt for a city or county for your residence, please submit a letter of explanation.

Your home or dwelling is the place in which you reside in Missouri, whether owned or rented, and the surrounding land, not to exceed five acres, as is reasonably necessary for use of the dwelling as a home. A home may be part of a larger unit such as a farm or building partly rented or used for business. It may be a room in a nursing home, an apartment, or a mobile home unit.

#### **Helpful Hint**

If you own your home and other adults (other than your spouse) live there and pay rent, the rent **must** be claimed as income.

If your home or farm has more than five acres or you own a mobile home, attach Form 948, Assessor's Certification, with a copy of your paid personal property/real estate tax receipt. Your county assessor will complete this form on your request. If you own a mobile home, the Form 948 must show only

#### **Helpful Hint**

The percentage of your home that is used for business purposes must be subtracted from your real estate taxes paid. If you need to use a Form 948 to calculate the amount of real estate tax, you must subtract the percentage of your home that is used for business purposes from the allowable real estate taxes paid calculated on the Form 948.

Example: Ruth has 10 acres surrounding her house. She needs to use a Form 948, because she is only entitled to receive credit for 5 acres. By her calculations, she enters \$500 on Form 948, Line 6. Ruth also uses 15% of her house for her business. She will multiply \$500 by 85% and put this figure (\$425) on Form MO-PTC, Line 9.

the value of the mobile home. Vehicles and other items on the personal property tax receipt are not allowed on the credit.

If you share a home, report only the portion of real estate tax that was actually paid by you.

If you sold or bought your home during the year, attach a copy of the seller's/buyer's agreement to your claim.

#### LINE 10 — RENT YOUR HOME

Complete one Form MO-CRP, Certification of Rent Paid, for each rented home (including mobile home and/or lot) you occupied during 2007. The Form MO-CRP is on the back of the Form MO-PTC and instructions are on page 8. If two or more unmarried individuals over 18 years of age share a residence and each pay part of the rent, enter the total rent on Form MO-CRP, Line 6 and mark the appropriate box on Line G. If the rent receipt or statement from the landlord is for the total rent amount, then the percentage on Line G of the Form MO-CRP must be used to determine your credit. Additional persons sharing rent/percentage to be entered: (1 person—50%, 2 people—33%, 3 people—25%). Add the totals from Line 8 on all Form MO-CRP(s) completed and enter the amount on Line 10a. Multiply the total by 20 percent and enter the result on Line 10b.

Attach rent receipt(s) for the whole year or each month or a statement from your landlord, along with Form MO-CRP. Copies of cancelled checks (front and back) will be accepted if your landlord will not provide rent receipts or statement.

#### **Helpful Hints**

- If your rent is more than 60 percent of your income, you may be claiming the portion of your rent paid by a housing assistance program. Please claim only the amount of rent **you** pay or your refund will be delayed or denied. If you do not qualify for housing assistance, please send an explanation of how additional rent is being paid.
- If your gross rent paid exceeds your household income, you must attach a detailed statement explaining how the additional rent was paid or the claim will be denied.
- Utilities (air conditioning, gas, electric, late fees, deposits, etc.) are not included.
- Nursing Homes You must deduct personal allowances (clothing, hair stylists, etc.) prior to calculating your rent.

You cannot claim returned check fees, late fees, security and cleaning deposits, or any other deposit.

#### **Helpful Hints**

An apartment is a room or suite of rooms with separate facilities for cooking and other normal household functions.

A boarding home is a house that provides meals, lodging, and the residents share common facilities.

#### **CREDITS**

# LINE 12 — PROPERTY TAX CREDIT

Apply amounts from Form MO-PTC, Lines 8 and 11 to the Property Tax Credit Chart on pages 14 and 15 to determine the amount of your property tax credit. See Helpful Hint on next page.

If you have another income tax or property tax credit liability, this property tax credit may be applied to that liability in accordance with Section 143.782, RSMo. You will be notified if your credit is offset against any debts.

#### **Helpful Hint**

Your property tax credit is figured by comparing your total income received to 20 percent of your net rent paid or real estate tax paid. To make the comparison and determine your credit, use the 2007 Property Tax Credit Chart on pages 14 and 15. Lines are provided on the chart to help you figure this amount.

Example: Ruth paid \$800 in real estate tax and her total household income was \$14,000. Ruth will apply her tax paid and her total household income to the chart to figure out her credit amount. Even though Ruth paid \$800 in real estate tax, she is only allowed to take a credit of \$750. Ruth will use \$750 as tax paid and her total household income of \$14,000 to make the comparison. When using the chart, Ruth finds where \$14,000 and \$750 "meet" to figure her credit. The two numbers "meet" on the chart where the credit amount is \$702. Ruth will get a \$702 credit for the real estate tax she paid.

#### SIGN CLAIM

You must sign your Form MO-PTC. Both spouses must sign a combined claim. If you use a paid preparer, the preparer must also sign the claim.

If you wish to authorize the Director of Revenue, or delegate, to discuss your tax information with your preparer or any member of your preparer's firm, indicate "yes" by checking the appropriate box.

**Important:** If the Form MO-PTC is being filed on behalf of a claimant by a nursing home or residential care facility, a statement to that effect from the claimant's legal guardian or power of attorney must be attached to the Form MO-PTC.

#### MAIL CLAIM

Send your claim and all attachments (see checklist on page 13) to: **Department of Revenue, P.O. Box 2800, Jefferson City, MO 65105-2800.** 

# INFORMATION TO COMPLETE FORM MO-CRP

#### STEP 1

Enter all information requested on Lines 1–5. If rent is paid to a relative, the relationship to the landlord must be indicated on Line 1. Your claim may be delayed if you fail to enter all required information.

#### STEP 2

Enter on Line 6 the gross rent paid. Exclude rent paid for any portion of your home used in the production of income, and the rent paid for surrounding land with attachments not necessary nor maintained for homestead purposes. Also, exclude any rent paid to your landlord on your behalf by any organization or agency.

#### STEP 3

If you were a resident of a nursing home or boarding home during 2007, use the applicable percentage in Line 7. If you live in a hotel and meals are included in your rent payment, enter 50 percent; otherwise enter 100 percent. If two or more unmarried individuals over 18 years of age share a residence and each pay part of the rent, enter the total rent on Form MO-CRP, Line 6 and mark the appropriate box on Line G. If the rent receipt is for the total rent amount, then the percentage on Line G of the Form MO-CRP must be used to determine your credit. If none of the reductions apply to you, enter 100 percent on Line 7.

#### STEP 4

Multiply Line 6 by the percentage on Line 7. Enter this amount on Form MO-CRP, Line 8 and on Form MO-PTC, Line 10a.

Please be sure to review the final checklist before mailing your claim.

If you need to file an income tax return, Form MO-1040 or Form MO-1040P, you must use Form MO-PTS to claim a property tax credit and attach it to the Form MO-1040 or Form MO-1040P.

Do not use Form MO-PTC if you need to file an income tax return.



#### MISSOURI DEPARTMENT OF REVENUE PROPERTY TAX CREDIT CLAIM

2007 FORM MO-PTC

# DO NOT file this claim if you are going to file a Missouri income tax return! See page 3. SOFTWARE VENDOR CODE (Assigned by DOR) 000

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	1099(s), W-2	(s), etc.) will result	in denial or delay of	your claim!		
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Ž	Attach Form RRB/1099-R (Tier II)				3	00
9	4. Enter the amount of veteran's payments or be	nefits before any deduc	tions. Attach letter from	Veterans Affairs.	4	00
ᅙ				001 1111		
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	6. <b>TOTAL</b> household income — Add Lines 1 th	•			6	00
	7. Enter \$2,000 if you are married and filing a c	ombined claim with you	ır spouse. Otherwise, er	ter "0"	7 -	00
	8. Net household income — Subtract Line 7 from	m Line 6. If the total	is over \$25.000.			
	no credit is allowed — Do not file this cla			credit.)	8	00
	9. If you owned your home, enter the total amo	unt of real estate tax th	nat you paid for			
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REAL ESTATE T	10. If you rented your home, enter the amount fron					
ĭĕ¦	rent is more than Line 6, attach rent payme					
S	or each month or a statement from your la	indlord along with Fo	rm MO-CRP Conies o	f cancelled		
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	11. Total tax and/or rent — Add Lines 9 and 10t (Amount from Line 11 is used to figure your				11	00
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Ë	12. You must use the chart on pages 14 and	15 to see how much re	fund you are allowed.			
CREDITS	Apply amounts from Lines 8 and 11 to chart					
Ö					12	00
	Under penalties of perjury, I declare that I have examined this return, in					
ایر	preparer (other than taxpayer) is based on all information of which he/she also declare under penalties of perjury that I employ no illegal or unauthor					
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2007 FORM

Read instructions.
 Print or type.

Failure to provide landlord information will result in denial or delay of your claim.

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1.	SOCIAL SECURITY NUMB	ER	SPOUSE'S SOCIAL SE	CURITY NUMBER			OU RELATED TO YOUR , EXPLAIN.	LANDLORE	O? YES NO	)
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5.	RENTAL PERIOD DURING YEAR	FROM: MONTH	DAY		AR <b>007</b>	TO:	MONTH	D <i>F</i>	AY	YEAR <b>2007</b>
6.		oaid. Attach rent receiped checks (front and ba						r <b>d,</b> 6		00
	A. APARTMENT B. MOBILE HOI C. BOARDING D. SKILLED OR E. HOTEL If me F. LOW INCOM G. SHARED RE or children Additional p	e box and enter the cor T, HOUSE, MOBILE HOME LOT — 100% HOME / RESIDENTIAL R INTERMEDIATE CAP HOUSING — 100% ESIDENCE — If you sh HOUSING — 100% HOUSING —	OME, OR DUPLEX—  CARE — 50%  RE NURSING HOME—  50%; Otherwise, (Rent cannot exceed ared your rent with relippropriate box and expercentage to be entired.)	- 100%  - 45% enter — 100% d 40% of total hatives and/or frinter percentage	ends (other	r <b>than yo</b> 2 (33%)	our spouse	7		%
8.		ply Line 6 by the perce E 12a OR FORM MO-F						. 8		00
			English and Mark		40 - 641	the section of	Maria a			

MO 860-1089 (11-2007)

For Privacy Notice, see page 16 of the instructions.

MISSOURI DEPARTMENT OF CERTIFICATION OF RE		200° FORM <b>MO-C</b>	Λ	Read instruction     Failure to provide     result in denial or	land	lord information will	
SOCIAL SECURITY NUMBER	SPOUSE'S SOCIAL SECURITY NUMBER	3		OU RELATED TO YOUR LAI EXPLAIN.	NDLOR	D? YES NO	
2. NAME	3	LANDLORD'S N	NAME, LA	ST 4 DIGITS OF SSN, OR F	EIN (MU	JST BE COMPLETED)	
ADDRESS OF RENTAL UNIT (DO NOT LIST P.O. BOX)	L	ANDLORD'S ADI	ORESS, (	CITY, STATE, AND ZIP COD	E (MUS	ST BE COMPLETED)	
CITY, STATE, AND ZIP CODE	4	LANDLORD'S F	PHONE N	UMBER (MUST BE COMPL	.ETED)		
5. RENTAL PERIOD FROM: MONTH DURING YEAR		7EAR 2007	ГО:	MONTH	D.	— YEAR 2007	'
Enter your gross rent paid. Attach rent receip     or copies of cancelled checks (front and ba	ot(s) for each rent payment or the eack). If receiving housing assistan	ntire year, a si ce, enter the a	tatemer mount	nt from your landlord, of rent YOU paid	6	00	0
7. Check the appropriate box and enter the cor							
A. APARTMENT, HOUSE, MOBILE HO	OME, OR DUPLEX — 100%						
B. MOBILE HOME LOT — 100%	0.55						
C. BOARDING HOME / RESIDENTIAL							
☐ D. SKILLED OR INTERMEDIATE CAF☐ E. HOTEL If meals are included, enter							
F. LOW INCOME HOUSING — 100%		household in	come )				
G. SHARED RESIDENCE — If you sha							
	appropriate box and enter percentag		indir ye	ar opodoc			
•	percentage to be entered: 1 (		(33%)	☐ 3 (25%) · · · · ·	7	%	6
8. Net rent paid — Multiply Line 6 by the perce	ntage on Line 7. ENTER HERE AN	D IN THE BOX	( ON				٦
FORM MO-PTS, LINE 12a OR FORM MO-F	PTC, LINE 10a				8	00	0



#### MISSOURI DEPARTMENT OF REVENUE PROPERTY TAX CREDIT CLAIM

2007 FORM MO-PTC

# DO NOT file this claim if you are going to file a Missouri income tax return! See page 3. SOFTWARE VENDOR CODE (Assigned by DOR) 000

_	····		1010 1 10	 	1 5	
	LAST NAME FIRST NAME	INITIAL	BIRTHDATE	DECEASED SOCIAL SEC	URITY NO.	AMENDED
SS			//			CLAIM
Ŵ۱	SPOUSE'S LAST NAME PLACE LABEL IN BLOCK FIRST NAME	INITIAL	BIRTHDATE	DECEASED SPOUSE'S S	OCIAL SECURITY NO.	
ğ			/ /	2007		
A	IN CARE OF NAME (ATTORNEY, EXECUTOR, PERSONAL REPRE	OFNITATIVE FTO		TELEPHONE NUMBER		
::	IN CARE OF NAME (ATTORNEY, EXECUTOR, PERSONAL REPRE	SENTATIVE, ETC.)		/ NUMBER		
NAME / ADDRESS				<u>  ( )</u>		
ž	PRESENT HOME ADDRESS		CITY, TOWN, OR POST OFFI	CE, STATE, AND ZIP CODE		
	You must check a qualification to be eligible for	a credit Check only o	ne Required conies o	fletters forms etc	must be included w	ith claim
QUALIFICATIONS		a oround only o				
읟	A. 65 years of age or older (Attach a c	copy of		ed (Attach a copy	of the letter froi	n Social
Χ	Form SSA-1099.)		Security Ac	Iministration or Fo	orm SSA-1099.)	
畄	· ·	of mailitane, againsiag	_		•	
귀	☐ B. 100% Disabled Veteran as a result of			age or older and rec		ouse
Ž	(Attach a copy of the letter from D	epartment of	benefits (At	tach a copy of For	m SSA-1099.)	
	Veterans Affairs.)					
FII	<b>LING STATUS</b> ☐ Single ☐ Married — Filing	Combined  Marri	ad — Livina Sanarata	for Entire Vear	If married filing co	mbined,
					ou must report bot	n incomes.
			ed below (rent receip			
	1099(s), W-2	(s), etc.) will result	in denial or delay of	your claim!		
	1 Enter the amount of social security benefits r	eceived by you and/or y	our minor children hefor	·e		
	Enter the amount of social security benefits r any deductions and/or the amount of social security.	ecurity equivalent railro	ad retirement benefits	C		
	Attach Form SSA-1099 and/or RRB-1099.				1	00
		annuition dividende in	taraat inaama rantal ina	omo or other		
	2. Enter the total amount of wages, pensions, a income. Attach Forms W-2(s), 1099(s), 109	0.D(c) 1000.DIV 1000	DINT 1000-MISC oto	offie, of officer	2	00
Ž	income. Attach Forms W-2(5), 1059(5), 105				2	- 100
HOUSEHOLD INCOME	Enter the amount of railroad retirement beneather.			ons.		
Ž	Attach Form RRB/1099-R (Tier II)				3	00
9	4. Enter the amount of veteran's payments or be	nefits before any deduc	tions. Attach letter from	Veterans Affairs.	4	00
ᅙ				001 1111		
煎	Enter the total amount received by you and/o	or your minor children	from: public assistance	, SSI, child support,		
Si	Temporary Assistance payments (TA and/or	IANF). Attach a copy	of Form SSA-1099(s),	a letter from the		
유	Social Security Administration and/or Soc				_	00
	received and Employment Security 1099, i	• • •			5	
	6. <b>TOTAL</b> household income — Add Lines 1 th	•			6	00
	7. Enter \$2,000 if you are married and filing a c	ombined claim with you	ır spouse. Otherwise, er	ter "0"	7 -	00
	8. Net household income — Subtract Line 7 from	m Line 6. If the total	is over \$25.000.			
	no credit is allowed — Do not file this cla			credit.)	8	00
	9. If you owned your home, enter the total amo	unt of real estate tax th	nat you paid for			
	your home less special assessments. Attac					
AX/	If your home is on more than five acres o	r vou own a mobile h	ome, attach			
\₹.	E 040 A 1 0 10 11				9	00
REAL ESTATE T	10. If you rented your home, enter the amount fron					
ĭĕ¦	rent is more than Line 6, attach rent payme					
S	or each month or a statement from your la	indlord along with Fo	rm MO-CRP Conies o	f cancelled		
آرِـ	checks (front and back) will be accepted if					
EA	provide rent receipts or statement			00 x 20% =	10b	00
æ						
	11. Total tax and/or rent — Add Lines 9 and 10t (Amount from Line 11 is used to figure your				11	00
v.		•			11	
Ë	12. You must use the chart on pages 14 and	15 to see how much re	fund you are allowed.			
CREDITS	Apply amounts from Lines 8 and 11 to chart					
Ö					12	00
	Under penalties of perjury, I declare that I have examined this return, in					
ایر	preparer (other than taxpayer) is based on all information of which he/she also declare under penalties of perjury that I employ no illegal or unauthor					
꿆	I authorize the Director of Revenue or delegate to discuss my claim			<u> </u>	R'S PHONE	
SIGNATURE		NO		(		
≰	SIGNATURE	DATE	PREPARER'S SIGNATURE		FEIN, SSN, OR I	PTIN
<u>5</u>						
S	SPOUSE'S SIGNATURE	DAYTIME TELEPHONE	PREPARER'S ADDRESS AND Z	IP CODE	I	DATE
	5. 5552 5 GIGIWITOTIE	/ \	THE THEIR ADDITESS AND 2	JODE		
		<u>                                     </u>				
	Mail claim and attachments to Missou	IFI Danartmant of E	JOVONIIO DO POY	JUN Intrargan Ci	tv M/C) 65105 90/	w !



2007 FORM

Read instructions.
 Print or type.

Failure to provide landlord information will result in denial or delay of your claim.

4	CERTIFIC	ATION OF RE	NI PAID FUR	2007	MO-C	RP	result in denial	or delay	of your claim	i.
1.	SOCIAL SECURITY NUMB	ER	SPOUSE'S SOCIAL SE	CURITY NUMBER			OU RELATED TO YOUR , EXPLAIN.	LANDLORE	O? YES NO	)
2.	NAME			3.	LANDLORD'S	NAME, LA	AST 4 DIGITS OF SSN, O	R FEIN (MU	IST BE COMPLETE	D)
AD	DRESS OF RENTAL UNIT (	DO NOT LIST P.O. BOX)		LA	NDLORD'S A	DDRESS, (	CITY, STATE, AND ZIP (	CODE (MUS	T BE COMPLETED	)
CIT	Y, STATE, AND ZIP CODE			4.	LANDLORD'S	PHONE N	NUMBER (MUST BE COM	(IPLETED)		
5.	RENTAL PERIOD DURING YEAR	FROM: MONTH	DAY		AR <b>007</b>	TO:	MONTH	D <i>F</i>	AY	YEAR <b>2007</b>
6.		oaid. Attach rent receiped checks (front and ba						r <b>d,</b> 6		00
	A. APARTMENT B. MOBILE HOI C. BOARDING D. SKILLED OR E. HOTEL If me F. LOW INCOM G. SHARED RE or children Additional p	e box and enter the cor T, HOUSE, MOBILE HOME LOT — 100% HOME / RESIDENTIAL R INTERMEDIATE CAP HOUSING — 100% ESIDENCE — If you sh HOUSING — 100% HOUSING —	OME, OR DUPLEX—  CARE — 50%  RE NURSING HOME—  50%; Otherwise, (Rent cannot exceed ared your rent with relippropriate box and expercentage to be entired.)	- 100%  - 45% enter — 100% d 40% of total hatives and/or frinter percentage	ends (other	r <b>than yo</b> 2 (33%)	our spouse	7		%
8.		ply Line 6 by the perce E 12a OR FORM MO-F						. 8		00
			English and Mark		40 - 641	the section of	Maria a			

MO 860-1089 (11-2007)

For Privacy Notice, see page 16 of the instructions.

MISSOURI DEPARTMENT OF CERTIFICATION OF RE		200° FORM <b>MO-C</b>	Λ	Read instruction     Failure to provide     result in denial or	land	lord information will	
SOCIAL SECURITY NUMBER	SPOUSE'S SOCIAL SECURITY NUMBER	3		OU RELATED TO YOUR LAI EXPLAIN.	NDLOR	D? YES NO	
2. NAME	3	LANDLORD'S N	NAME, LA	ST 4 DIGITS OF SSN, OR F	EIN (MU	JST BE COMPLETED)	
ADDRESS OF RENTAL UNIT (DO NOT LIST P.O. BOX)	L	ANDLORD'S ADI	ORESS, (	CITY, STATE, AND ZIP COD	E (MUS	ST BE COMPLETED)	
CITY, STATE, AND ZIP CODE	4	LANDLORD'S F	PHONE N	UMBER (MUST BE COMPL	.ETED)		
5. RENTAL PERIOD FROM: MONTH DURING YEAR		7EAR 2007	ГО:	MONTH	D.	— YEAR 2007	'
Enter your gross rent paid. Attach rent receip     or copies of cancelled checks (front and ba	ot(s) for each rent payment or the eack). If receiving housing assistan	ntire year, a si ce, enter the a	tatemer mount	nt from your landlord, of rent YOU paid	6	00	0
7. Check the appropriate box and enter the cor							
A. APARTMENT, HOUSE, MOBILE HO	OME, OR DUPLEX — 100%						
B. MOBILE HOME LOT — 100%	0.55						
C. BOARDING HOME / RESIDENTIAL							
☐ D. SKILLED OR INTERMEDIATE CAF☐ E. HOTEL If meals are included, enter							
F. LOW INCOME HOUSING — 100%		household in	come )				
G. SHARED RESIDENCE — If you sha							
	appropriate box and enter percentag		indir ye	ar opodoc			
•	percentage to be entered: 1 (		(33%)	☐ 3 (25%) · · · · ·	7	%	6
8. Net rent paid — Multiply Line 6 by the perce	ntage on Line 7. ENTER HERE AN	D IN THE BOX	( ON				٦
FORM MO-PTS, LINE 12a OR FORM MO-F	PTC, LINE 10a				8	00	0

#### FINAL CHECKLIST BEFORE MAILING YOUR CLAIM

## Failure to include required documentation and/or information, may reduce or delay your refund.

**NOTE:** Be sure you and your spouse are eligible to claim the property tax credit.

Please read instructions if you have any doubt about what is required. Peel the label (if available) off the cover of your tax book and place it on the completed claim if all information on the label is correct. If any address information is not correct, discard the label and print or type the correct information in the spaces provided. Print or type your social security number(s) and **birthdate(s)** in the spaces provided. **If you are age 65 or older:** Attach a copy of your Form SSA-1099 and/or RRB-1099. **If you are 100 Percent Disabled Veteran:** Attach a copy of the letter received from the Department of Veterans Affairs that states you are 100 percent disabled as a result of military service, or references the Missouri Property Tax Credit. You can call the Department of Veterans Affairs at (800) 827-1000 to request the letter. **If you are 100 Percent Disabled:** Attach a copy of the letter from Social Security Administration and/or Form SSA-1099. **If you are 60 years of age or older and received surviving spouse benefits:** Attach a copy of Form SSA-1099. **If the Form MO-PTC is being filed on behalf of a deceased claimant,** Federal Form 1310 and a copy of death certificate must be attached. If the Form MO-PTC is being filed on behalf of a claimant, a statement to that effect from the claimant's legal guardian (or Power of Attorney) must be attached. **If you owned and occupied your home:** Attach a copy of your paid 2007 real estate tax receipt(s). If you owned and occupied your home and more than five acres: Attach a copy of your paid 2007 real estate tax receipt(s) and a Form 948, Assessor's Certification. **If you owned and occupied a mobile home:** Attach a copy of your **paid** 2007 personal property/real estate tax receipt(s) and a Form 948, Assessor's Certification. NOTE: Copies of cancelled checks or mortgage statements are not acceptable for your real estate tax receipt. **If you rent your home:** Fill out the 2007 Form MO-CRP, Certification of Rent Paid. A copy of the rent receipt(s) or a statement from your landlord **must be attached** to Form MO-CRP. Sign Form MO-PTC. (Both spouses must sign if filing a combined claim.) Retain a copy of your claim for your records. ■Attach your Form MO-PTC and supporting documentation and mail to: **Department** of Revenue, P.O. Box 2800, Jefferson City, MO 65105-2800.

Enter amount from Line 8 here

Enter amount from Line 11 here C B .

Find where these two numbers "meet" below to figure your credit amount. Enter on Form MO-PTC, Line 12.

(If amount is more than \$750, use \$750 to look up your credit.)

# 2007 PROPERTY TAX CREDIT CHART

# AMOUNT FROM LINE B ABOVE OR FROM FORM MO-PTC, LINE 11 — TOTAL REAL ESTATE TAX OR 20% OF RENT PAID

				:		EDOM										EDOM	\ \ \ \ \ \ \ \ \ \ \ \ \ \ \ \ \ \ \									EDOM				
Amount from tine A-above rectangle from tine A-above rectangle from tine A-above rectangle from MOPTIC Line 8—  Amount from tine A-above rectangle from tine A-above rectangle from MOPTIC Line 8—  Andrown MOPTIC Line 8—  A mount from MOPTIC Line 8—  A mount from tine A-above rectangle from the A-above rectangle from the A-above rectangle from MOPTIC Line 8—  A string line A-above rectangle from the A-above rectangle from the A-above rectangle from MOPTIC Line 8—  A string line A-above rectangle from the A-above rectangle from the A-above rectangle from the A-above rectangle from MOPTIC Line 8—  A string line A-above rectangle from the						2	╽┞	l ⊢			ı ⊢	ı ⊢	ı ⊢			3		╽┝	l ⊢	╽┝	╽┝	I ∟	I ⊢		-		┞			_
Amount Line A above very month of A above very month Line A above very month Line A above very month Line A above very month of A above very month Line A above very month Lin			701				-		551	526	-		-	_	-			9	-	9	$\equiv$	226	201	176	151 1	126 1	101	92	51 2	26 1
Refund is the actual total amount of allowable real estate tax paid or rent         Feature is the actual total amount of allowable real estate tax paid or rent           Refund is the actual total amount of allowable real estate tax paid or rent         Refund is the actual total amount of allowable real estate tax paid or rent           729         704         679         654         629         604         579         554         529         504         479         454         421         396         373           712         696         671         646         621         596         571         486         471         446         421         396         373         356           712         696         671         646         621         586         573         512         487         462         477         476         471         486         443         418         393         368         343         368         343         368         343         388         343         388         343         388         343         388         343         388         343         348         343         348         443         448         443         448         443         448         443         448         443         448 <th< th=""><th>Amoni</th><th>ıt from Line A aboνα</th><th>     </th><th></th><th></th><th>—T0</th><th></th><th></th><th></th><th></th><th></th><th></th><th></th><th></th><th></th><th>10</th><th></th><th></th><th></th><th></th><th></th><th></th><th></th><th></th><th></th><th>-10</th><th></th><th></th><th></th><th></th></th<>	Amoni	ıt from Line A aboνα	   			—T0										10										-10				
\$1.00         Refund is the actual total amount of allowable real estate tax paid or rent \$13,000         \$1.00         Refund is the actual total amount of allowable real estate tax paid or rent \$13,000         \$213,300         \$229         \$246         \$624         \$629         \$624         \$629         \$624         \$629         \$624         \$629         \$624         \$629         \$624         \$629         \$624         \$629         \$624         \$629         \$624         \$629         \$624         \$629         \$624         \$629         \$624         \$629         \$624         \$629         \$624         \$629         \$624         \$629         \$624	or Forr NET HC	n MO-PTC, Line 8 –	750 725					-	575	550	-	-	-	-	2		2		2	-	2	250	225	200	175 1	150 1	125 1	100	75 5	50 25
\$13,000         Refund is the actual total amount of allowable real estate tax paid or rent           \$13,001         \$13,000         Refund is the actual total amount of allowable real estate tax paid or rent           \$13,001         \$13,300         729         674         629         604         579         554         529         604         479	FRC																													
513.001         513.300         729         654         659         654         559         579         479         479         479         479         479         479         479         479         471         446         421         396         371         346         271         466         13.301         13.301         13.300         712         686         671         646         671         546         571         546         471         446         471         386         371         346         371         346         371         346         371         346         371         346         371         346         371         346         371         346         371         346         371         346         371         346         371         346         471         446         471         446         471         446         471         446         471         446         471         446         471         446         471         480         481         481         481         481         481         481         481         481         481         481         481         481         481         481         481         481         481		13,000	1	he a	ctual	total	amo	unt o	of alle	wab		l esta	te ta	v paic	orr	ent cı	edit	equi	/alent	t not	to ex	pead	\$750	(Forn	n MC	\$750 (Form MO-PTC, Line 11)	, Line	11.		
13,301         13,600         721         696         671         646         621         536         571         446         471         446         471         446         471         446         471         446         471         446         471         446         471         446         471         446         471         446         471         486         443         418         347         412         387         362         377         372         32         377         329         377         372         377         372         377         372         377         372         377         372         377         372         377         372         377         372         377         372         377         372         377         372         377         372         377         372         377         372         377         372         377         372         377         372         37	\$13,		729 704	) 62	554 (				554	529												229	204	179	154	129 1	104	62	54 2	29
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18,700     517     492     467     442     417     392     367     342     317     292     267     242     217     192     167     142     117     92     67     42	18,		532 507				_	_	357	332	307			_		_	_		107	82	27	32		<u>'= :</u>	If Line	9 8 F	8 is \$19,000 and	\$19,000	000	and
	18,4		517 492															117	92	29	42	7	$\setminus$		\$275,	_	then the	e tax	×	credit
18,701       19,000       502       477       452       427       402       377       352       327       302       277       252       227       202       177       152       127       102       77       52       27	18,7		502 477	52	127 4						277						127	102	77	52	27	7~		Š	would	be \$27	27.			

Table continued on next page

		AMOUNT FROM LINE B		SOM		E B OF	ON PAGE	<del></del>	OF C	CHART OR FROM FORM MO-PTC, LINE 11  FROM ————————————————————————————————————	OR	FRO	M FO	RM A	AO-P1 FROM	TC, L	IN I	1	—TOTAL REAL ESTATE TAX OR 20% OF RENT PAID  FROM	L RE/	AL ES	TATE	TAX	OR 20' - FROM	0% C	F RE	NT P	AID
		726 701	1 676	6 651		626 601	576	551	526	501	476	451	476 451 426 401		76 3.	51   32	376 351 326 301		276 251		, 201	226 201 176 151 126 101	151	126		92	51 2	26
Amoun	Amount from page 1					_ O1									- TO									<u>T0</u>				
Form MO NET HOUSI	Form MO-PTC, Line 8 — NET HOUSEHOLD INCOME	750 72	5 700	29	5 650	) 625	909	575	550	525	200	475 4	450 4	425 40	400 37	375 35	350 325	5 300	0 275	5 250	) 225	200	175	150	125 1	100	75 [	50 25
FROM	ОТ																											
19,001	19,300	486 461	1 436	6 411	1 386	5 361	336	311	286	261	236 211		186 161		136 1	1111 8	86 61	1 36	5 11									
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20,201	20,500	420 395	370	0 345	5 320	) 295	5 270	245	220	195	170 145		120 9	95 7	70 4	45 2	20											
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20,801	21,100	384 359	9 334	4 309	9 284	4 259	) 234	. 209	184	159	134 1	109	84	59 3	34	6												
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21,401	21,700	347 322	2 297	7 272	2 247	7 222	197	172	147	122	62	72	74	22						CL	edit	credit is allowable.	ома	ble.				
21,701	22,000	328 303	13 278	8 253	3 228	3 203	3 178	153	128	103	78	53	28	3														
22,001	22,300	308 283	3 258	8 233	3 208	3 183	158	133	108	83	28	33	8															
22,301	22,600	289 264	94 239	9 214	4 189	9 164	139	114	89	64	39	4																
22,601	22,900	268 243	13 218	8 193	3 168	3 143	3 118	93	89	43	18																	
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23,201	23,500	227 202	177	_	52 127	7 102	77	52	27	2																		
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24,701	25,000	116 91	1 66	141	1 16							$\dashv$			$\dashv$	_	$\dashv$	$\dashv$										

# **Examples:**

If Line 8 of Form MO-PTC is \$13,000 or less and Line 11 is \$176, the tax credit would be \$176.

If Line 8 of Form MO-PTC is \$16,050 and Line 11 is \$750, the tax credit would be \$626. If Line 8 of Form MO-PTC is \$24,400 and Line 11 is \$700, the tax credit would be \$112.

#### Missouri Department of Revenue Tax Assistance Centers

Public hours at the offices listed below are from 7:30 a.m. to 5:30 p.m. Monday through Friday. Individuals with speech or hearing impairments may use TDD (800) 735-2966 or fax (573) 526-1881.

#### Cape Girardeau

3102 Blattner Dr., Suite 102 (573) 290-5850

#### **Jefferson City**

301 W. High, Room 330 (573) 751-7191

#### **Joplin**

1110 East 7th St., Suite 400 (417) 629-3070

#### **Kansas City**

615 East 13th St., Room B-2 (816) 889-2920

#### **Springfield**

149 Park Central Square, Room 313 (417) 895-6474

#### St. Louis

3256 Laclede Station Rd., Suite 101 (314) 877-0177

#### St. Joseph

525 Jules, Room 314 (816) 387-2230

#### **Other Important Phone Numbers**

Form Ordering	(800) 877-6881
Form Order Questions	(573) 751-5337
Forms-by-Fax	(573) 751-4800
Automated IVR Refund/Balance Due Inquiry (Toll Free)	(866) 433-7259
Electronic Filing Information	(573) 751-3930
General Inquiry Line	(573) 751-3505

# Download forms or check the status of your refund from our web site www.dor.mo.gov/tax

Suggestions for Improvements to Forms and Instructions e-mail: taxsuggest@dor.mo.gov

Property Tax Credit e-mail: propertytaxcredit@dor.mo.gov

#### **Federal Privacy Notice**

The Federal Privacy Act requires the Missouri Department of Revenue (department) to inform taxpayers of the department's legal authority for requesting identifying information, including social security numbers, and to explain why the information is needed and how the information will be used.

Chapter 143 of the Missouri Revised Statutes authorizes the department to request information necessary to carry out the tax laws of the state of Missouri. Federal law 42 U.S.C. Section 405 (c)(2)(C) authorizes the states to require taxpayers to provide social security numbers.

The department uses your social security number to identify you and process your tax returns and other documents, to determine and collect the correct amount of tax, to ensure you are complying with the tax laws, and to exchange tax information with the Internal Revenue Service, other

states, and the Multistate Tax Commission (Chapters 32 and 143, RSMo). In addition, statutorily provided non-tax uses are: (1) to provide information to the Department of Higher Education with respect to applicants for financial assistance under Chapter 173, RSMo and (2) to offset refunds against amounts due to a state agency by a person or entity (Chapter 143, RSMo). Information furnished to other agencies or persons shall be used solely for the purpose of administering tax laws or the specific laws administered by the person having the statutory right to obtain it as indicated above. (For the department's authority to prescribe forms and to require furnishing of social security numbers, see Chapters 135, 143, and 144, RSMo.)

You are required to provide your social security number on your tax return. Failure to provide your social security number or providing a false social security number may result in criminal action against you.